

**OFFICE OF THE FINANCE OFFICER
RAIGANJ UNIVERSITY**

Finance Officer
Raiganj University



Phone : 03523-244055
Fax No. : 03523 242580

Ref. No. **fin-22/26**

Date **22/07/2026**

QUOTATION NOTICE

Sealed quotations are invited by the Office of the Finance Officer, Raiganj University, from manufacturers, direct authorized agents, distributors of manufacturing firm, for the supply and installation of 1 no. HP Laptop in the Office of the Vice Chancellor, Raiganj University. The interested Company / Supplier / Agency may submit their Technical and Financial bid documents to the following address on or before **30.07.2026**

Finance Officer, Raiganj University, Collegepara, Raiganj, Uttar Dinajpur, PIN - 733134

Details of Specifications of the Laptop are as follows:

- Processor: 10th Gen Intel Core i5 / AMD Ryzen 5
- OS: Pre-Loaded Windows 10 professional, upgradable to Windows 11
- Display: 14" LED display
- Memory: 8GB RAM DDR4 / DDR5
- Storage: 256 GB SSD minimum
- Ports: USB & HDMI
- Connectivity: Wifi - 6, Bluetooth 5.2, RJ - 45, Audio jack.
- Warranty: 3 yrs

Commencement Date of Quotation: 23.07.2026
Closing Date of Quotation: 30.07.2026 (05:00 PM)

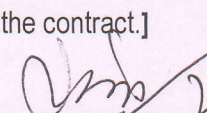
Documents to be submitted:

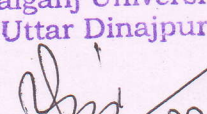
1. Copy of GST certificate
2. Copy of PAN card
3. Copy of valid Trade License
4. Credential: Similar work in last three financial year.

NOTE: [Raiganj University reserves the right to cancel this document, and/or invite afresh proposals with or without amendments to this document without liability or any obligation for such document, and without assigning any reason thereof. Raiganj University reserves the right to take the final decision regarding the award of the contract.]

Copy forwarded for kind information to:

1. The Honourable Vice Chancellor, Raiganj University.
2. The Registrar, Raiganj University
3. Systems & Support Officer, Raiganj University
4. Raiganj University website.


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