

# RAIGANJ UNIVERSITY

P.O. RAIGANJ, DIST. UTTAR DINAJPUR, WEST BENGAL

PIN - 733134, INDIA



Ref. No. ....

Date .....

Ref. No.-R-956/2026

Date: 29.05.2026

To  
Dr. Talu Besra  
Assistant Professor,  
Department of Bengali,  
Raiganj University

Sir,

As directed, the undersigned is pleased to appoint you as Estate Officer (Offg.) additional charge of this University w.e.f. 29.05.2026 (forenoon) for the period of three months or until further order whichever is earlier.

You are hereby requested to take the charge from. Dr. Amit Kumar Mandal, Department of Sericulture, Raiganj University for the same and report to the undersigned.

Thanking you,

Yours truly,

Registrar  
Raiganj University

Copy forwarded for information to:-

1. The Secretary to the Hon'ble Vice Chancellor, Raiganj University
2. The Dean, Science & Management, Raiganj University
3. The Dean, Arts, Commerce and Law, Raiganj University
4. All HoDs/Coordinators, Raiganj University
5. Dr. Amit Kumar Mandal, Department of Sericulture, Raiganj University is requested to handover the charge to Dr Talu Besra, Assistant Professor, Department of Bengali
6. All concerned, Raiganj University
7. The University Website
8. Guard File

Registrar  
Raiganj University  
Uttar Dinajpur