

**RAIGANJ UNIVERSITY**  
**College Para, Raiganj**



**NOTICE INVITING QUOTATION**

Tender Ref.:

*R-172/2025*

Dated.

*18-09-25*

Sealed Quotation on company pad as per format given in annexure – A are hereby invited and will be received by the Engineering Section (Civil) of Raiganj University in the Tender Box kept in his office till the date and up to the time specified herein.

1	Name of the work	Repair of 7 nos. of Laboratory Table & Supply, fitting & fixing of 13 nos. Single Way Tap at Chemistry Department in the campus of Raiganj University.
2	Name and Address of the office	Raiganj University, College Para, Raiganj, Uttar Dinajpur, 733134
3	Quotationers who are eligible to submit quotation	Reputed, resourceful, experienced & bona-fide vendor.
4.	Minimum Experience	At least one project work completion in any Govt. / Semi Govt. / Govt. Aided Organization.
5.	Date of starting purchase of quotation paper	18.09.2025
6.	Last date of submitting quotation papers	25.09.2025
7.	Opening of Quotation	To be notified later
8.	Documents to be submitted along with the application	<ol style="list-style-type: none"><li>1. Copy of Latest Valid Trade License.</li><li>2. Copy of Profession Tax Certificate with Current Challan.</li><li>3. Copy of PAN Card.</li><li>4. Copy of GST Certificate with Latest Return.</li><li>5. Copy of credential 50% of Similar Nature/ Type of Work.</li></ol>
9.	Quotation papers	On Company's pad as per format given in annexure.
10.	Security Deposit	3% of the Quoted Value.

*Sd/-*  
**DR. BURLAY SARKAR**  
Registrar  
Raiganj University  
Raiganj, Uttar Dinajpur  
Pin-733134

**Terms & Condition:**

1. The accepting authority reserves the right to reject any or all the quotations without assigning any reason thereof.
2. The participating bidders are required to quote their rate in prescribed format in their letter pad.
3. The rate should be quoted as requisite item basis.
4. No conditional / incomplete documents will be accepted under any circumstances.
5. The agency should start the work immediately and complete the above mentioned job within 20 (Twenty) days from the date of issuing of the work order.
6. Payment to the agency shall be made as per availability of fund after completing the job with necessary certification of Engineer- in- charge.
7. Statutory deduction as applicable shall be made from the bill of the agency.
8. University will award the Contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. University also reserves the right to reject any or all the tenders, wholly or partially, without assigning any reason thereof.

  
Registrar  
Raiganj University  
**DR. DURLAV SARKAR**  
Registrar  
Raiganj University  
Raiganj, Uttar Dinajpur  
West Bengal, Pin-733134



**Rate Quote**  
(Annexure)

**Tender Inviting Authority:** Raiganj University

**Name of work:** Repair of 7 nos. of Laboratory Table & Supply, fitting & fixing of 13 nos. Single Way Tap at Chemistry Department in the campus of Raiganj University.

**NIQ No.:** R-172/2025      **Dated.** 18.09.25

**Name of Bidder/ Bidding Firm/ Company:**

SL. NO.	PARTICULAR	QTY	RATE	GST	TOTAL AMOUNT
1.	Repair of 7 nos. of Laboratory table with primer, painting & asbestos sheet. (Table Size: 10' x 4' x 2.5') Minor Repair of 15 reagent rack.	01 LOT			
2.	Supplying, fitting & fixing of Single Way Tap (Brass Made) for Laboratory Table.	13 Nos.			
				<b>TOTAL=</b>	

**In Words:**

**N.B.:** The Quoted value should be below 1 Lakh.

Signature of Bidder/ Bidding Firm/ Company