

**RAIGANJ UNIVERSITY**  
**College Para, Raiganj, Uttar Dinajpur, 733134 (W.B)**



**NOTICE INVITING QUOTATION**

Ref. No.: R-150/2025

Date: 29.08.2025

Sealed Quotation on company pad as per format given in annexure – A are hereby invited and will be received by the office of the Registrar of Raiganj University in the Tender Box till the date and up to the time specified herein.


1	Name of the work	One year rate quote contract for repairing Fans at Raiganj University.
2	Name and Address of the office	Raiganj University, College Para, Raiganj, Uttar Dinajpur, 733134
3	Quotationers who are eligible to submit quotation	Reputed, resourceful, experienced & bona-fide vendor.
4.	Date of starting purchase of quotation paper	01.09.2025
5.	Last date of submitting quotation papers	08.09.2025
6.	Opening of Quotation	To be notified later
7.	Documents to be submitted along with the application	1. Copy of Valid Trade License. 2. Copy of PAN card. 3. Copy of Aadhar.
8.	Quotation papers	On Company's pad as per format given in annexure.

*[Signature]*  
29/8/25

**DR. DURLAV SARKAR**  
Registrar  
Raiganj University  
Raiganj, Uttar Dinajpur  
West Bengal, Pin-733134

### Annexure- A

Sr. NO	ITEMS	RATE
1.	Copper Coil binding for ceiling fan ,exhaust fan and wall Fan	
2.	Copper coil binding for stand fan	
3.	Cooper Coil Binding for Industrial Exhaust Fan	
4.	Blade Change For Industrial Exhaust Fan	
5.	Bearing for Industrial Fan	
6.	Capacitor 10 mft for Industrial Exhaust	
7.	Shaft for Industrial exhaust Fan	
8.	Bush Change for Exhaust Fan and wall Fan	
9.	Moving Gear for stand Fan	
10.	Moving gear for Wall Fan	
11.	Regulator for Wall Fan	
12.	Regulator For Stand Fan	
13.	Shaft change for Stand Fan	
14.	Bush change for stand fan	
15.	Ceiling Fan Bearing Change	
16.	Ceiling Fan Capacitor Change	
17.	Stator Change	
18.	Rotor Change	
19.	Repairing Charge	

  
29/8/25  
DR. DURLAV SARKAR  
Registrar  
Raiganj University  
Raiganj, Uttar Dinajpur  
West Bengal, Pin-733134



**Terms & Condition:**

1. The accepting authority reserves the right to reject any or all the quotations without assigning any reason thereof.
2. The participating bidders are required to quote their rate in prescribed format in their letter pad.
3. The rate should be quoted as requisite item basis.
4. No conditional / incomplete documents will be accepted under any circumstances.
5. Selected vendor should have to re-install the fans after repairing to its previous places. A warranty of repaired parts should be at least 6 months from the date of submitted bills. In that case free servicing will come under the scope of work.
6. The period of empanelled agency is initially for one year from the date of signature of agreement and it may be continued for another one year as per satisfactory report.
7. Payment to the agency shall be made as per availability of fund after completing the job with satisfactory performance of Engineer- in- charge.
8. Statutory deduction as applicable shall be made from the bill of the agency.
9. University will award the Contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. University also reserves the right to reject any or all the tenders, wholly or partially, without assigning any reason thereof.

 29/8/75  
Registrar  
Raiganj University  
DURLAV SARKAR  
Registrar  
Raiganj University  
Uttar Dinajpur  
DR. DURLAV SARKAR  
Registrar  
Raiganj  
Raiganj, Uttar Dinajpur  
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