



RAIGANJ UNIVERSITY

College Para, Raiganj, Uttar Dinajpur, 733134 (W.B)

NOTICE INVITING QUOTATION (NiQ)

Ref. No.: R-127/2015

Date: 08.08.2015

Sealed Quotation on company's letterpad as per format given in Annexure – A are hereby invited and will be received by the Engineering Section of Raiganj University in the Tender Box kept in the office till the date and up to the time specified herein.

Name of the work	Installation and Commissioning of Library Soul 3.0 software from existing SOUL 2.0 at the Central Library of Raiganj University and the peripheral networking schema of the Main server to all PCs of Central Library
Name and Address of the office	Office of the Registrar, Raiganj University, Raiganj, Uttar Dinajpur-733134
Quotationer(s) who are eligible to submit quotation	Reputed, resourceful, experienced & bona-fide vendor.
Starting date of submitting quotation paper	11.08.2015
Last date of submitting quotation papers	18.08.2015
Opening of Quotation	To be notified later
Documents to be submitted along with the application	<ol style="list-style-type: none">1. Copy of Valid Trade License.2. Copy of PAN card.3. Copy of Aadhar.4. Copy of GST certificate.5. Experience in Similar job.
Quotation papers	On Company's letterhead as per format given in annexure.


Registrar
Raiganj University

[Annexure-A]

SI No	Item Name	Qty	Rate inc GST (in rupees)	Amount inc GST (in rupees)
1	For the upgradation of software from existing SOUL 2.0 to SOUL 3.0 including all required application software installation, configuration, and commissioning with the main server along with client-server setup, data migration and all required jobs for software update.	1 job		

Terms & Condition:

1. The accepting authority reserves the right to reject any or all the quotations without assigning any reason thereof.
2. The participating bidders are required to quote their rate in prescribed format in their letter pad.
3. The rate should be quoted as requisite item basis including GST.
4. No conditional / incomplete documents will be accepted under any circumstances.
5. The Agency should be completed the work within 21 days from issue of the work order.
6. Payment to the agency shall be made as per availability of fund after completing the job with satisfactory performance report by the competent authority.
7. Statutory deduction as applicable shall be made from the bill of the agency.
8. University will award the Contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. University also reserves the right to reject any or all the tenders, wholly or partially, without assigning any reason thereof.
9. All the relevant supplied materials should be original and the same shall be crosschecked by the competent authority. If any kind of discrepancy found, the selected company / vendor / agency shall be immediately terminated and blacklisted by the University authority.
10. The selected company / vendor / agency shall be responsible to provide on site one year (01) warranty on the said job. No extra charges shall be given / allotted by the University in this time span.


Registrar
Raiganj University