



The Raiganj University is inviting the applications from the interested and eligible candidates for admission to **MBA & LL.M.** for the academic session **2025- 26**. For filling up the Application Form please visit the online portal of the website of Raiganj University: www.raiganjuniversity.ac.in.

APPLICATION FEE: Nil

GENERAL INSTRUCTIONS: The applicants for the admission to the LL.M. & MBA Programme for the Session 2025- 26 are requested to read carefully the followings-

1. *Screening of application forms:* All the application forms received by the University to be scrutinised before the publication of provisional list of eligible applicants to be considered for admission.
2. Selection will be made strictly on the basis of merit. For details please see the University Admission Policy as displayed on the University Website. The reservation policies of West Bengal State Higher Education Institutions (reservation in Admission) Act, 2013 and West Bengal State Higher Education Institutions (reservation in Admission) Rules, 2014 will be followed in respect of admission of SC/ST/OBC-A&B and 325-PAR(AR)/3P- 1/2019 dated 09- 07- 2019 & No. 339-Edn (CS)/OM-74L/2023, dated 26th May, 2023 for the reservation of EWS applicants. However, in connection with the reservation of the PWD, the provision of the Rights of Persons with Disabilities Act, 2016 will be applicable. Fraction of 0.5% or more will be rounded to the next whole number.
3. The candidates who are working require submitting of the NOC during the verification of documents.
4. **CANCELLATION OF ADMISSION:** The admission will be cancelled if a student remains absent from classes for less than 75% from the date of admission without any intimation to the concerned Head / Secretary, or any of the faculty members of the

concerned Department and furnishing documentary evidence in that regard. On cancellation of admission, the claim for refund will be addressed in accordance with the directives issued by the Govt. of West Bengal and UGC. However, the claim of refund will not be entertained if the cancellation of admission happens due to any types of punishment is awarded to the applicant.

5. VACANCY IN SEATS:

- a. Vacancy in the RU Quota:** The students of the RU will get the opportunity first to fill the vacancy in the slot, in order of Merit as published in the Merit List for the Students of the Raiganj University according to the respective category of students.
- b. Vacancy in the Open Quota:** The students falling in the slot will follow the merit list for the open seats in the respective category.

6. SPORTS QUOTA: As per the University Norms.

- 7. Canvassing of candidature in any form for admission is strictly prohibited. It may lead to disqualification of the applicant for admission.**

MBA
(Approved by the AICTE, a statutory body under Ministry of Education, Govt. of India)

CRITERIA FOR ADMISSION TO MBA: The eligibility criteria for MBA at Raiganj University is as under-

- 1. Graduates (10+2+3) who have a valid score card (not older than 1 year on the day of application) of CAT/MAT/CMAT/GMAT/ATMA/WBJEMAT are eligible to apply.**
- 2. Graduates (10+2+3) from any discipline from any University recognised by the UGC are eligible to apply.**
- 3. Candidates who are in the final semester of their graduation are also eligible to apply.**

IMPORTANT INSTRUCTIONS TO THE APPLICANTS:

- 1. The applicants with valid score in of CAT/MAT/CMAT/GMAT/ATMA/WBJEMAT will have to appear in the GD and PI.**
- 2. The graduates without a valid score in of CAT/MAT/CMAT/GMAT/ATMA/WBJEMAT will have to appear for RU-MAT (written test) followed by the GD and PI.**

3. An applicant who has appeared in the UG Final Semester Examinations but the results are yet to be published are required to-
 - a. appear for the RU- MAT and PI and if selected,
 - b. to produce their passed final semester marksheet within 15 days from the date of admission otherwise their provisional admission will be cancelled.
4. Reservation of the seats for admission in MBA for AY 2025-26 will be governed as per the Govt Rules.

SEAT MATRIX

Name of the Programme	Quota (Internal/ External)	All		EWS		SC		ST		OBC				Total Intake
				EWS	EWS(PH)	SC	PH (SC)	ST	PH (ST)	OBC- A		OBC- B		
		UR	PH							A	OBC- A (PH)	B	OBC- B (PH)	
MBA	[Total Seat]	25	1	6	0	13	1	4	0	6	0	4	0	60
	80%	20	1	5	0	11	1	3	0	5	0	3	0	49
	20%	5	0	1	0	2	0	1	0	1	0	1	0	11

FEE DETAILS:

MBA 1st Semester			MBA2 nd , 3 rd , 4 th Semester		
Sl. No.	Heads	Amount	Sl. No.	Heads	Amount
1	Tuition Fees	14650	1.	Tuition Fees	16950
2	Registration Fee	300	2.	Development Fee	500
3	Development Fee	500	3.	Admission Fee	500
4	Admission Fee	500	4.	Library Fee	200
5	Library Fee	200	5.	Electricity Fee	300
6	Library Caution Fee	2000	6.	University Exam Fee	500
7	Electricity Fee	300	7.	Estd. Cost	100
8	University Exam Fee	500	8.	ASSM Dev. Fee	100
9	Estd. Cost	100	9.	Union Fee	100

10	ASSM Dev. Fee	100		10.	Student Aid Fund	100	
11	Union Fee	100		11.	Election Fee	50	
12	Student Aid Fund	100		12.	Cultural Programme	200	
13	Election Fee	50		13.	Study Tour/ Field Survey etc.	200	
14	Cultural Programme	200		14.	Saraswati Puja	50	
15	Study Tour/ Field Survey etc.	200		15.	Sports Board	100	
16	Saraswati Puja	50		16.	Misc.	50	
17	Sports Board	100		Grand total			Rs. 20000.00
18	Misc.	50					
Grand total		Rs. 20000.00					

ADMISSION MODALITIES FOR MBA

The applicants for the admission to the MBA Programme for the Session 2024- 25 are to read carefully the followings-

1. The MBA admission process will involve the written test i.e. RUMAT (written entrance test) as well as Group Discussion and Personal Interview.
2. The MBA Admission Process shall be followed in the manner as under-
 - a. RUMAT (Written Entrance Test): **50 MCQ** questions with **2 marks** each. There will not be any negative marking in the RUMAT. The particulars of the Written exam is as under-

Sl. No.	Particulars of the exam		Marks
<i>i.</i>	Full Marks		100
<i>ii.</i>	Total Number of Questions (MCQ)		50
	English	15	
	General Intelligence	15	
	General Knowledge	20	

iii.	Duration	2 hours
iv.	Medium of Questions	English
v.	Marks allotted against a question	2

- b.** The Scheme for Distribution of marks for candidates qualified for the GD and PI will be as under-

PI and GD: Total Marks 50 (GD- 20 & PI- 30)

- c.** MINIMUM CUT- OFF MARKS: The minimum cut- off marks both for written and GD+ PI will be 40% i.e. an applicant requires to obtain atleast 40% marks to qualify for GD+ PI and he/ she must obtain atleast 40% marks to be considered for preparing the merit panel for admission. However obtaining 40% marks in the written and GD+ PI doesn't guarantee the admission to MBA Programme at Raiganj University for which the candidate requires to be enlisted into the merit list.
- d.** The Merit Panel of the MBA applicants will be prepared on the basis of the marks obtained in Viva voce and the Scheme for Distribution of marks for candidates qualified for the Viva voce will be as under-

Sl. No.	Particulars of the Viva	Marks
1	Academic performance	20
2	Performance in GD + PI	25
3	Extra Curricular Activities	5
4	Full Marks	50

- e.** The Merit Panel of the MBA applicants will be prepared on the basis of marks an applicant obtains in GD and PI. In case of tie, the same will be broken considering the marks an applicant obtained at UG> Higher Secondary or equivalent > Madhyamik or equivalent examinations.
- f.** The candidates who are working require submitting of the NOC during the verification of documents.

LL.M.

CRITERIA FOR ADMISSION TO LL.M.: The eligibility criteria for LL.M. at Raiganj University is as under-

1. LL.B with 45% of Marks for the UR applicants. However, SC, ST and PwD candidates shall be eligible for relaxation of 5% marks.
2. Nomenclature of LL.B. Degrees eligible for admission to LL.M.-
 - i. 5-year integrated Honours degree (B.A. LL. B / BBA LL. B, B.A. LL. B/ B.Com. LL. B/ B.Sc. LL.B, B.Tech. LL.B. etc.)
 - ii. 5-year integrated degree (B.A. LL. B / BBA LL. B, B.A. LL. B/ B.Com. LL. B/ B.Sc. LL.B, B.Tech. LL.B. etc.)
 - iii. 3-year LL. B (Hons.)/ LL.B.
3. Candidates who are in the Final year/ Semester LL.B. students can also apply subject to the fulfillment of above criteria.

ADMISSION MODALITIES FOR LL.M.

The applicants for the admission to the LL.M. Programme for the Session 2024- 25 are to read carefully the followings-

1. The applicants for the LL.M. are to appear in the viva voce.
2. The university will publish the list of successful candidates for admission to LL.M.

SEAT MATRIX

Sl. No.	Name of the Programme	Quota (Internal/ External)	All		EWS		SC		ST		OBC				Total Intake
					EWS	EWS (PH)	SC	PH (SC)	ST	PH (ST)	OBC- A		OBC- B		
			UR	PH							A	OBC- A (PH)	B	OBC- B (PH)	
1	LL.M.	[Total Seat]	17	1	4	0	9	0	2	0	4	0	3	0	40

FEE STRUCTURE:

LL.M. 1st Semester				LL.M. 2 nd , 3 rd , 4 th Semester			
Sl. No.	Heads	Amount		Sl. No.	Heads	Amount	
1	Tuition Fees	11450		1.	Tuition Fees	11450	
2	Registration Fee	300		2.	Development Fee	500	
3	Development Fee	500		3.	Admission Fee	500	
4	Admission Fee	500		4.	Library Fee	200	
5	Library Fee	200		5.	Electricity Fee	300	
6	Library Caution Fee	200		6.	University Exam Fee	500	
7	Electricity Fee	300		7.	Estd. Cost	100	
8	University Exam Fee	500		8.	ASSA Dev. Fee	100	
9	Estd. Cost	100		9.	Union Fee	100	
10	ASSA Dev. Fee	100		10.	Student Aid Fund	100	
11	Union Fee	100		11.	Election Fee	50	
12	Student Aid Fund	100		12.	Cultural Programme	200	
13	Election Fee	50		13.	Study Tour/ Field Survey etc.	200	
14	Cultural Programme	200		14.	Saraswati Puja	50	
15	Study Tour/ Field Survey etc.	200		15.	Sports Board	100	
16	Saraswati Puja	50		16.	Misc.	50	
17	Sports Board	100		Grand total			Rs. 14500
18	Misc.	50					
Grand total		Rs. 15000.00					

POINTS TO REMEMBER

- Students are directed not to share the email ID and Password to any person.
- 75% attendance in first 15 days is a must to continue the studentship in the course; otherwise the candidature will be cancelled.
- Furnishing of false information, if any, at any stage of the admission process will lead to the cancellation of admission.

Phase- 1

Sl. No.	EVENTS	DATE
1.	Notification on the Newspaper	26 th & 27 th July, 2025
2.	Commencement of Admission Process online	28 th July, 2025
3.	Last date for submission of Application Form (online)	10 th August, 2025
4.	Publication of Provisional List of applicants & Editing (For applicants)	11 th & 12 th August, 2025
5.	Screening of the Application Forms	13 th - 14 th August, 2025
6.	Publication of Final List of Eligible applicants	18 th August, 2025
7.	Publication of Final List of Eligible applicants	16 th August, 2024

*** The applicants for the admission to PG Courses are advised to visit the University Website for any change in the Admission Schedule. Kindly note that the University holds the right to change the schedule if it so requires.*

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N.B.: Raiganj University is a ragging free Campus. Ragging in all its forms in Raiganj University Campus is strictly prohibited. Any such incident comes to the notice of the Raiganj University Authority, it will show zero tolerance to the same.

Sd/-

(Dr. Diganta Biswas)
Secretary, PG Council, Raiganj University,
Raiganj.