

RAIGANJ UNIVERSITY  
College Para, Raiganj



NOTICE INVITING QUOTATION

Tender Ref.: R-28/2025

Dated. 03.03.2025

Sealed Quotation on company pad as per format given in annexure – A are hereby invited and will be received by the Engineering Section (Civil) of Raiganj University in the Tender Box kept in his office till the date and up to the time specified herein.

|    |  |   |
|----|--|---|
| 1  | Name of the work                                     | Supplying & Plantation of Decorative Plants and Flower Plants in the campus of Raiganj University.                |
| 2  | Name and Address of the office                       | Raiganj University, College Para, Raiganj, Uttar Dinajpur, 733134   |
| 3  | Quotationers who are eligible to submit quotation    | Reputed, resourceful, experienced & bona-fide vendor.   |
| 4. | Minimum Experience                                   | At least one project work completion in any Govt. / Semi Govt. / Govt. Aided Organization.                        |
| 5. | Date of starting purchase of quotation paper         | 05.03.2025  |
| 6. | Last date of submitting quotation papers             | 12.03.2025  |
| 7. | Opening of Quotation                                 | To be notified later  |
| 8. | Documents to be submitted along with the application | 1. Copy of Valid Trade License.<br>2. Copy of PAN Card.<br>3. Copy of GST Certificate.<br>4. Copy of Credentials. |
| 9. | Quotation papers                                     | On Company's pad as per format given in annexure.   |

  
3/3/25  
DR. DURLAV SARKAR  
Registrar  
Raiganj University  
Raiganj, Uttar Dinajpur  
West Bengal, Pin-733134

**Terms & Condition:**

1. The accepting authority reserves the right to reject any or all the quotations without assigning any reason thereof.
2. The participating bidders are required to quote their rate in prescribed format in their letter pad.
3. The rate should be quoted as requisite item basis.
4. No conditional / incomplete documents will be accepted under any circumstances.
5. The agency should be completed the work within 15 (Fifteen) days from issue of the work order.
6. Payment to the agency shall be made as per availability of fund after completing the job with necessary certification of Engineer- in- charge.
7. Statutory deduction as applicable shall be made from the bill of the agency.
8. University will award the Contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. University also reserves the right to reject any or all the tenders, wholly or partially, without assigning any reason thereof.

*ISHWAR 3/3/25*

Registrar  
Raiganj University

**DR. DURLAV SARKAR**  
Registrar  
Raiganj University  
Raiganj, Uttar Dinajpur  
West Bengal, Pin-733134

**Rate Quote**  
**Annexure-A**

**Tender Inviting Authority : Raiganj University.**

Name of Work : Supplying & Plantation of Decorative Plants and Flower Plants in the campus of Raiganj University.

**NIQ No :** R-28/2025 Dated. 03.03.2025

**Name of the Bidder/ Bidding Firm / Company :**

| Sl. No. | Item              | Qty      | Rate | Remarks                                   |
|---------|-------------------|----------|------|---|
| 1       | Hedge             | 440 Nos. |      | Open Stage Area                           |
|         | Jhau              | 30 Nos.  |      |   |
|         | Foxtail Palm      | 8 Nos.   |      |   |
| 2       | Hedge             | 348 Nos. |      | Traingular Garden<br>(Beside Cycle Stand) |
| 3       | Hedge             | 218 Nos. |      | Paver Block Road (One<br>Side)            |
|         | Jhau              | 20 Nos.  |      |   |
|         | Foxtail Palm      | 7 Nos.   |      |   |
| 4       | Hedge             | 52 Nos.  |      | Statue Area (M.A.<br>Building)            |
| 5       | Hedge             | 392 Nos. |      | Guest House Garden                        |
|         | Rose              | 50 Nos.  |      |   |
| 6       | Manure for Garden | 150 Kg.  |      |   |
| 7       | Unskilled Labour  | 40 Nos.  |      |   |

Signature of Bidder/Bidding Firm/Company