

RAIGANJ UNIVERSITY
College Para, Raiganj, Uttar Dinajpur, 733134 (W.B)



NOTICE INVITING QUOTATION
Refilling of Fire & Extinguisher

Ref. No. R-19/2025

Date: 04.02.2025

Sealed quotations are invited from the resourceful and bonafide vendors for the Refilling of Fire & Extinguisher of different types and capacity at Raiganj University Campus.

GENERAL TERMS AND DIRECTION FOR THE GUIDANCE OF CONTRACT:

1. Eligible vendors will have to submit copy of **Valid Trade License, PTPC with current challan, GST, PAN Card and Credentials** for satisfactory completion of similar nature of job.
2. The rate should be quoted after inspection of the site and inclusive of all incidental charges i.e. freight, insurance, labour insurances, handling charges, necessary government taxes, duties etc as well as the Water, Electricity charges which are to be paid as per rules.
3. The contractor shall be responsible to ensure compliance with the provision of minimum wages act 1948 as modified up to date and the rules made in respect of any employees, employed by the contractor directly or through the petty or subcontractor for the purpose of carrying this contract. The contractor shall be responsible for any damage, injury or loss caused by the work or workmen to any person, animal or material during the progress of the work.
4. Liquidated damage will be charged to the contractor if they fail to complete the work within the stipulated time, 0.01% per day to a maximum limit of 5% of the contract value.
5. The allotted time for completion of the work is as specified in the NIQ form the date of receipt of Work Order. Time is the essence of this contract. Normally no time extension will be granted. In case of prayer for extension of the time, University authority has full right reserved to grant it or discard it.
6. No conditional / incomplete documents will be accepted under any circumstances.
7. The University authority will retain a sum amounting to 3% of the bill of the contract for a period of six months from the date of completion of work as Security Deposit which will be released after a period of six months from the date of completion of the work on application.
8. Work is to be carried out as per specification laid in the B.O.Q. as per instruction of the Civil Engineer.
9. The materials brought to site for execution of the work should by no means be taken out of site without the permission of the Civil Engineer.
10. The University will not supply any materials to the contractor.
11. The contractor will work under the strict supervision of the Civil Engineer.
12. The contractor will have to take necessary instruction from the Civil Engineer regarding the execution of the work.
13. Defect & Liability Period: The defect & liability period will be for a period of six months from the date of completion of the job. Any defects pointed out during this period has to be mend good by the agency at their own cost failing the retention money will be forfeited.

14. The agency should be completed the work within **15 (Fifteen) days** from issue of the work order.
15. Payment to the agency shall be made as per availability of fund after completing the job with necessary certification of Engineer- in- charge.
16. Statutory deduction as applicable shall be made from the bill of the agency.
17. University will award the contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. University also reserves the right to reject any or all the tender, wholly or partially, without assigning any reason thereof.

B.O.Q. FORMAT

Sl. No.	Type of Fire & Extinguisher	Qty (N)	Basic Rate (Per Unit) A	GST (Inclusive of all Govt. Taxes) B	Total Amount C= N x (A+B)	Delivery Location
1.	Refilling of ABC type – 4 Kgs	34				Raiganj University Campus
2.	Refilling of ABC type – 2 Kgs	2				
3.	Refilling of Water CO2 type – 9 Ltrs.	2				
4.	Refilling of CO2 type – 4.5 Kgs	3				
5.	Refilling of Mechanical Foam (Stored Pressure)- 9 Ltrs.	2				

Commencement Date of Quotation: 05.02.2025

Closing Date of Quotation: 12.02.2025

[Signature] 4/2/25
Registrar
Raiganj University

In Communication to:

1. The Finance Officer, Raiganj University.
2. The Secretary to the Hon'ble Vice-Chancellor, Raiganj University.
3. The Civil Engineer, Raiganj University.
4. Central Notice Board, Raiganj University.
5. Website, Raiganj University.

DR. DURLAV SARKAR
Registrar
Raiganj University
Raiganj, Uttar Dinajpur
West Bengal, Pin-733134

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