

RAIGANJ UNIVERSITY

P.O RAIGANJ, DIST. UTTAR DINAJPUR, WEST BENGAL
PIN – 733134, INDIA



Ref No. *Fin-47/23*

Date *24.01.2024*

Tender Notice for Supply of Laboratory Chemicals / Glassware / Instruments

Sealed Quotations are invited in two bid Systems (Technical bid & financial bid) from reputed vendors for Supply of Laboratory Chemicals / Glassware / Instruments in the Department of Chemistry, at Raiganj University. The eligible Manufacturer / Vender may follow the instructions as given below for submission of their tenders.

Sl. No.	Particulars	Date
1	Published Date	<i>24.01.2024</i>
2	Bid Document Download / Sale Start Date	<i>24.01.2024</i>
3	Bid Submission Start Date	<i>25.01.2024</i>
4	Bid Submission End Date	<i>01.02.2024</i>
5	Bid Opening Date	TO BE NOTIFIED LATER

Submission of Tenders

Technical Bid

The Technical Bid should contain copies and/or declarations in the following standardized formats:

- a) GST, b) PAN, c) PTPC with current challan, d) Trade License / Enlistment Certificate e) Credential: Copy of the purchase order and Payment Certificate / installation certificate,

Financial Bid

The Financial Bid should contain the rate of consumables as mentioned in the tender notice.


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TERMS & CONDITIONS REGARDING PURCHASE POLICY:

1 Bid Information:

A) Bidder must quote for all the items in the Financial bid. Quotation for the single item/partial quotation will not be considered and the tender will be rejected in that case.

B) The rate quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

2 **Evaluation of Quotation:** The Purchaser will evaluate and compare the quotations determined to be substantially responsive stage wise. Firstly, Technical Bid will be evaluated based on and thereafter Price Bid for technically qualified bidders will be evaluated for selection of vendor.

3 **Award of Contract:** The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially for all the instruments mentioned in tender documents. Purchaser reserves the right to reject any or all the tender, wholly or partly, without assigning any reason thereof and shall not be bound to accept the lowest bid.

4 **Warranty:** The vendor shall be fully responsible for the comprehensive onsite warranty (5/5/5 part/labour/onsite) in all respect of the Products. including spares and services for a period of three years from the date of installation. Warranty will be effective from the date of joint installation Report.

5 **Manufacturer's Authorisation:** Document in support of Manufacturer/Dealer and Service Provider has to be submitted along with the tender paper. If the bidder is not the manufacturer, proper manufacturer's authorization and warranty from manufacturer is required.

6 **Time Schedule:** The supply and installation work must be completed within 15 days from the date of receipt of the Work order.

7 **Validity of offer:** A bidder should spell out in the tender that it shall remain valid for a minimum period of forty five days from the date of opening of the tender and during this period, the bidder shall not be entitled to revoke or cancel its offer.

8 **Place of delivery:** Department of Chemistry, Raiganj University, Raiganj, Uttar Dinajpur, PIN -733134.

9 **Payment Schedule :** Payment to be made after delivery, installation and certification by the HOD / Coordinator, Department of Chemistry.

10 **Quantity Changeability:** Quantity as stated in the tender document may subject to change at the time of issuing purchase order due to the fund crunch or for other valid reasons.

11 **Requisite Documents to be submitted:** Bidder must have adequate documents relating to Trade License, G.S.T, PAN and other documents.

12 **Disposal of Disputes:** In case of any dispute, the University's decision will be treated as the final and conclusive. All legal actions are subject to Raiganj University jurisdiction only.

Discretion of the University:

13 University may take decision about non-purchase of the said product even after selection of vendor due to its fund constraints.

14 University reserves the right to relax any clause as stated hereinabove for selection of responsive vendor.

15 Opening the financial bid as per schedule will be notified later on. Financial bid can be seen & accessed by the bidder. No objections raised by any Bidder in this respect will be entertained by the University. No informal tender will be entertained in the Bid further.

16 During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be rejected outright without any prejudice.

17 The Tender Selection Committee reserves to right to cancel the tender. due to unavoidable Circumstances and no claim in this respect will be entertained.


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LIST OF CHEMICALS / GLASSWARE / INSTRUMENTS

SL NO	NAME OF THE CHEMICAL	AMOUNT
1	Pottasium Iodite	1x500 g
2	Acetyl Chloride	1x500 mL
3	Acetonitrile	1x500 mL
4	N,N Dimethyl Formamide	1x500 mL
5	Benzaldehyde	1x500 mL
6	Acetophenone	1x500 mL
7	Ethylene Dichloride	1x500 mL
8	Resorcinol	1x250 g
9	Ferric Chloride	1x500 g
10	Ethyl Acetoacetate	1x500 mL
11	Carbon Disulfide	1x500 mL
12	n-Methylpyrrolidine (NMP)	1x100 mL
13	Nin Hydrine	1x25 g
14	Iso Propyl Alcohol	1x500 mL
15	Methyl Salicylate	1x500 mL
16	Sodium Sulphate (Anhydrous)	2x500 g
17	Sodium Hydroxide	2x500 g
18	2-Hydroxy-6-Methoxybenzaldehyde	1x1 g
19	Stannous Chloride	1x250 g
20	Hydrochloric Acid	2x2.5 Lit
21	Capillary Tube	6 Packet
22	Ferrous Sulphate	1x500 g
23	Column (Length 18 inch and 1 inch bore)	3 set
24	Water Bath (6 Holes)	1 Set
25	Test Tube	5 Packet
26	Fusion Tube	3 Packet
27	Rough Filter Paper	2 Rim
28	Wire Gauge(With Asbestor)	2 Dozen
29	Whatman Filter Paper (40,41,42)	Each one Set


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