



MBA

(Approved by the AICTE, a statutory body under Ministry of Education, Govt. of India)

The Raiganj University is inviting the applications from the interested and eligible candidates for admission to MBA Programme for the academic session 2023- 24. Interested and eligible candidates may fill up the application form by visiting the online portal of the Website of Raiganj University: www.raiganjuniversity.ac.in.

FORMS: Application form for admission to MBA is available only through online at the admission portal of Raiganj University.

APPLICATION FEE: Nil.

ELIGIBILITY CRITERIA FOR ADMISSION TO MBA: The eligibility criteria for MBA at Raiganj University is as under-

1. Graduates (10+2+3) who have a valid score card (not older than 1 year on the day of application) of CAT/MAT/CMAT/GMAT/ATMA/WBJEMAT are eligible to apply.
2. Graduates (10+2+3) from any discipline from any University recognised by the UGC are eligible to apply.
3. Candidates who are in the final semester of their graduation are also eligible to apply.

IMPORTANT INSTRUCTIONS TO THE APPLICANTS:

1. The applicants with valid score in of CAT/MAT/CMAT/GMAT/ATMA/WBJEMAT will have to appear in the GD and PI.
2. The graduates without a valid score in of CAT/MAT/CMAT/GMAT/ATMA/WBJEMAT will have to appear for RU-MAT (written test) followed by the GD and PI.
3. An applicant who has appeared in the UG Final Semester Examinations but the results are yet to be published are required to-
 - a. appear for the RU- MAT and PI and if selected,

- b. to produce their passed final semester marksheet within 15 days from the date of admission otherwise their provisional admission will be cancelled.
4. Reservation of the seats for admission in MBA for AY 2023-24 will be governed as per the Govt Rules.

SEAT MATRIX

Name of the Programme	Quota (Internal/ External)	All		EWS		SC		ST		OBC				Total Intake
		UR	PH	EWS	EWS(PH)	SC	PH (SC)	ST	PH (ST)	OBC- A		OBC- B		
										A	OBC- A (PH)	B	OBC- B (PH)	
MBA	[Total Seat]	25	1	6	0	13	1	4	0	6	0	4	0	60
	80%	20	1	5	0	11	1	3	0	5	0	3	0	49
	20%	5	0	1	0	2	0	1	0	1	0	1	0	11

FEE DETAILS: MBA

MBA 1st Semester			MBA 2 nd , 3 rd , 4 th Semester		
Sl. No.	Heads	Amount	Sl. No.	Heads	Amount
1	Tuition Fees	14650	1.	Tuition Fees	16950
2	Registration Fee	300	2.	Development Fee	500
3	Development Fee	500	3.	Admission Fee	500
4	Admission Fee	500	4.	Library Fee	200
5	Library Fee	200	5.	Electricity Fee	300
6	Library Caution Fee	2000	6.	University Exam Fee	500
7	Electricity Fee	300	7.	Estd. Cost	100
8	University Exam Fee	500	8.	ASSM Dev. Fee	100
9	Estd. Cost	100	9.	Union Fee	100
10	ASSM Dev. Fee	100	10.	Student Aid Fund	100
11	Union Fee	100	11.	Election Fee	50
12	Student Aid Fund	100	12.	Cultural Programme	200
13	Election Fee	50	13.	Study Tour/ Field Survey etc.	200

14	Cultural Programme	200	14.	Saraswati Puja	50	
15	Study Tour/ Field Survey etc.	200	15.	Sports Board	100	
16	Saraswati Puja	50	16.	Misc.	50	
17	Sports Board	100	Grand total			Rs. 20000.00
18	Misc.	50				
Grand total		Rs. 20000.00				

MODALITIES OF THE ADMISSION PROCESS FOR MBA

The applicants for the admission to the MBA Programme for the Session 2023- 24 are to read carefully the followings-

1. *Screening of application forms:* All the application forms received by the University to be scrutinised before the publication of provisional list of eligible applicants to be considered for admission.
2. Selection will be made strictly on the basis of merit. For details please see the University Admission Policy as displayed on the University Website. The reservation policies of West Bengal State Higher Education Institutions (reservation in Admission) Act, 2013 and West Bengal State Higher Education Institutions (reservation in Admission) Rules, 2014 will be followed in respect of admission of SC/ST/OBC-A&B and 325-PAR(AR)/3P- 1/2019 dated 09- 07- 2019 & No. 339-Edn (CS)/OM-74L/2023, dated 26th May, 2023 for the reservation of EWS applicants. However, in connection with the reservation of the PWD, the provision of the Rights of Persons with Disabilities Act, 2016 will be applicable. Fraction of 0.5% or more will be rounded to the next whole number.
3. The MBA admission process will involve the written test i.e. RUMAT (written entrance test) as well as Group Discussion and Personal Interview.
4. The MBA Admission Process shall be followed in the manner as under-
 - a. RUMAT (Written Entrance Test): **50 MCQ** questions with **2 marks** each. There will not be any negative marking in the RUMAT. The particulars of the Written exam is as under-

Sl. No.	Particulars of the exam		Marks
1.	Full Marks		100
2.	Total Number of Questions (MCQ)		50
	English	15	
	General Intelligence	15	
	General Knowledge	20	
3.	Duration		2 hours
4.	Medium of Questions		English
5.	Marks allotted against a question		2

- b.* The Scheme for Distribution of marks for candidates qualified for the GD and PI will be as under-

PI and GD: Total Marks 50 (GD- 20 & PI- 30)

- c.* The Merit Panel of the MBA applicants will be prepared on the basis of marks an applicant obtains in GD and PI. In case of tie, the same will be broken considering the marks an applicant obtained at UG> Higher Secondary or equivalent > Madhyamik or equivalent examinations.
- d.* The candidates who are working require submitting of the NOC during the verification of documents.
4. Canvassing of candidature in any form for admission is strictly prohibited. It may lead to disqualification of the applicant for admission.

CANCELLATION OF ADMISSION: The admission will be cancelled if a student remains absent from classes for less than 75% from the date of admission without any intimation to the concerned Head / Secretary, or any of the faculty members of the concerned Department and furnishing documentary evidence in that regard. On cancellation of admission, the claim for refund will be addressed in accordance with the directives issued by the Govt. of West Bengal and UGC. However, the claim of refund will not be entertained if the cancellation of admission happens due to any types of punishment is awarded to the applicant.

VACANCY IN SEATS

- a.* **Vacancy in the RU Quota:** The students of the RU will get the opportunity

first to fill the vacancy in the slot, in order of Merit as published in the Merit List for the Students of the Raiganj University according to the respective category of students.

- b. Vacancy in the Open Quota:** The students falling in the slot will follow the merit list for the open seats in the respective category.

POINTS TO REMEMBER

- Students are directed not to share the email ID and Password to any person.
- 75% attendance in first 15 days is a must to continue the studentship in the course; otherwise the candidature will be cancelled.
- Furnishing of false information, if any, at any stage of the admission process will lead to the cancellation of admission.

ADMISSION SCHEDULE

Phase- 1

Sl. No.	EVENTS	DATE	
1.	Notification on the Newspaper	19 th July, 2023	
2.	Commencement of Admission Process online	20 th July, 2023	
3.	Last date for submission of Application Form (online)	31 st July, 2023	
4.	Publication of Provisional List of applicants & Editing (For applicants)	1 st & 2 nd August, 2023	
5.	Screening of the Application Forms	3 rd — 5 th August, 2023	
6.	Publication of Final List of Eligible applicants	6 th August, 2023	
7.	Admit Card Downloading for RUMAT (Written)	7 & 8 th August, 2023	
8.	RUMAT (Written)	9 th August, 2023	
9.	Publication of the list of successful candidates of RUMAT	11 th August, 2023	
10.	Admit Card Downloading for RUMAT (GD & PI)	14 th – 15 th August, 2023	
11.	Group Discussion & Personal Interview	16- 18 th August, 2023	
12.	Publication of Merit List (online)	21 st August, 2023	
13.	Date of Admission (Round- 1)	Date &Time	Duration
		22- 08- 2023	2 PM
		24- 08- 2023	11.59 PM
14.		Date &Time	Duration

	Date of Admission (Round- 2)	25- 08- 2023	2 PM
		27- 08- 2023	11.59 PM
15.	Verification of Documents & Commencement of Classes	28 th August, 2023	

**** The applicants for the admission to PG Courses are advised to visit the University Website for any change in the Admission Schedule. Kindly note that the University holds the right to change the schedule if it so requires.**

N.B.: Raiganj University is a ragging free Campus. Ragging in all its forms in Raiganj University Campus is strictly prohibited. Any such incident comes to the notice of the Raiganj University Authority, it will show zero tolerance to the same.

Sd/-

**(Dr. Diganta Biswas)
Secretary, PG Council, Raiganj University,
Raiganj.**